CMDP Pre-Production Testing

Step 1: Identify Testers
Identify staff within your organization who will be involved in CMDP data submissions (Reviewer, Preparer, Certifier, etc.). Make sure all appropriate staff register through SCS to gain access to the CMDP Pre-Production environment.

Step 2: Develop Testing Checklist
Compile a list of items you will need to complete during the testing phase including (but not limited to) the following:

- List out the contaminants your lab is certified for and needs to test.
- Consider how frequently you submit each contaminant and structure your testing schedule to match.
- Make sure you focus on samples your lab submits most frequently, as you may want to submit these types of samples multiple times.
- Submit every contaminant your lab is certified for at least once so you know how the submittal process works.
- Submit a test sample you know will be rejected (or should be) in order to experience the data error notification, correction, and re-submittal process.

Step 3: Perform Testing
Using your testing checklist, and relevant training materials/guides, perform testing against the CMDP Pre-Production environment.

Step 4: Provide Feedback
After your testing has been completed, or if questions/issues arise during the course of testing, please send feedback/questions to the BSDW CMDP Helpdesk at:

- E-Data_BSDW@ndep.nv.gov

Please include any confusing or problem areas, and what additional guidance would be helpful.

Step 5: Register for CMDP Production
Upon successfully testing and demonstrating that accurate compliance monitoring data can be reported using the CMDP Pre-Production environment, Lab and PWS Administrators will be invited to request access to CMDP Production.

All reporters will follow the same process to register for CMDP Production by creating a new set of credentials and requesting access to the production application. The Lab or PWS Administrator will then coordinate with the E-Data_BSDW@ndep.nv.gov to establish a final date to switch from existing reporting method to reporting through CMDP Production.