NDEP Online E-payment System Guidance

The NDEP online E-Payment System may be used to pay for application, renewal, and exam fees. Please note that NDEP does not refund fees. To use the E-Payment System follow the directions below.

- Go to <u>http://epayments.ndep.nv.gov/</u>.
- If you've not previously registered, select "New User. Click Here". Otherwise, log-in using your User ID and Password. This User ID and Password is not connected to your other User IDs and Passwords in NDEP.

To Pay an Application Fee

- Select "Pay an Application Fee" if you are submitting a new application.
- Select "Water Pollution Control" on the drop down NDEP Bureau/Program menu.
- Select the application type on the drop down Application Type Menu.
- Enter the Permit Number and the Site ID (if applicable).
- Select "Continue."
- Verify/Update your Contact Information.
- Enter Bank Account or credit/debit card information.
 - Note: E-payment requires a bank routing number and account number.
- Make payment.

To Pay an Invoice using an Access Code

- Select "Pay an Invoice using Access Code" if you have an access code from an invoice.
- Enter the access code located on your invoice and select "Submit."
- Verify the information and select "Continue"
- Verify/Update your Contact Information.
- Enter Bank Account or credit/debit card information.
 - Note: E-payment requires a bank routing number and account number.
- Make payment.

To Pay an Invoice or Recurring Fee if You Do Not Have an Access Code

- Select "Pay an Invoice or Recurring Fee"
- Select "Water Pollution Control" on the drop down NDEP Bureau/Program menu.
- Select the program to pay on the drop down Bureau's Program to Pay Menu.

- Enter the payment amount and if applicable, enter the Permit Number, Site ID, and Invoice Number
- Select "Continue."
- Verify/Update your Contact Information.
- Enter Bank Account or credit/debit card information.
 - Note: E-payment requires a bank routing number and account number.
- Make payment.

To Pay a Fine, Penalty, or Settlement

- Select "Pay a Fine, Penalty, or Settlement."
- Select "WPC Enforcement Penalty Violation" on the drop down NDEP Bureau/Program menu.
- Verify/Update Contact Information.
- Enter Bank Account or credit/debit card information.
 - Note: E-payment requires a bank routing number and account number.
- Make payment.